Editing Product Types

The product type name identifies the product's category or type. Acme Dinnerware, for example, may sell items categorized as crockery and cutlery. The Product Type Name field displays the same information as the Type field in eRelationship. To change, add, or delete a product type, you must do so in eRelationship. In the Catalog Manager, you can associate a graphic image and descriptive text with each product type name.

Note - It is important to assign product types correctly. This is because you control the contents of the online catalogs by selecting the product types you want to display to different customers.

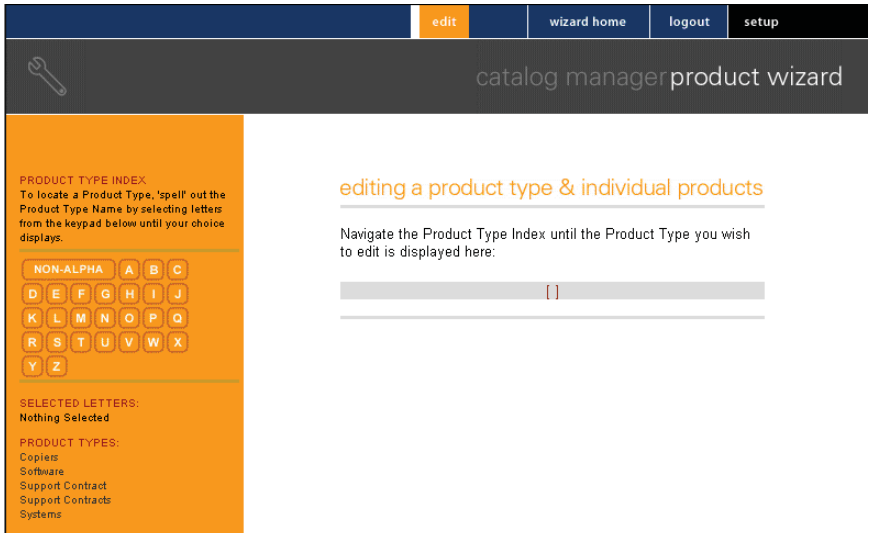
edit
wizard home
logout
setup
catalog manager product wizard
PRODUCT TYPE INDEX
To locate a Product Type, 'spell' out the Product Type Name by selecting letters from the keypad below until your choice displays.
NON-ALPHA A B C
D E F G H I J
K L M N O P Q
R S T U V W X
Y Z
SELECTED LETTERS:
Nothing Selected
PRODUCT TYPES:
Copiers
Software
Support Contract
Support Contracts
Systems
editing a product type & individual products
Navigate the Product Type Index until the Product Type you wish to edit is displayed here:
[ ]

Figure 4-2 Product type information

To edit product type information

1. Click **Edit** in the standard toolbar on the Product Wizard main page.
2. Select the product type on the next page, as follows:
   - If you have fewer than 25 product types in the database, a list of product types appears at the left of the page. Click on a product type listed.
   - If you have more than 25 product types, use the alphabet keys to spell the product type name until your choice displays.
3. In the navigation toolbar, click **Product Type Name**. Figure 4-3 appears.

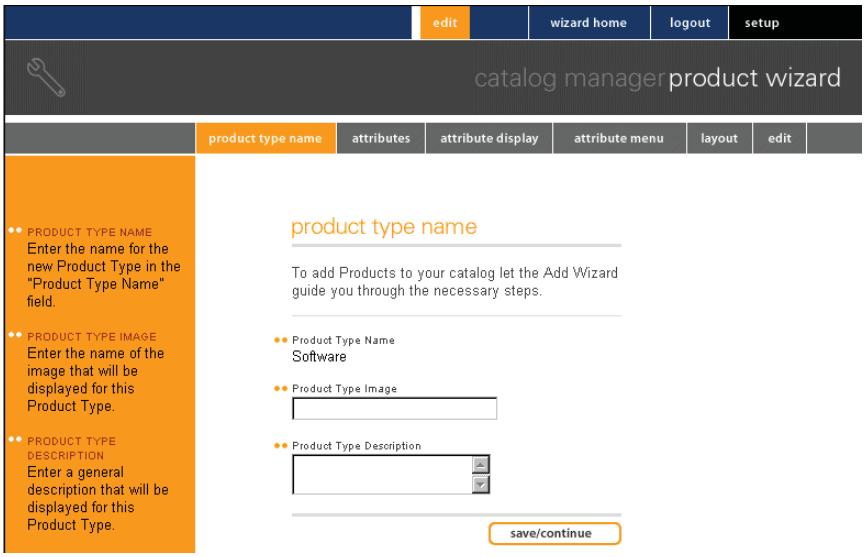
edit
wizard home
logout
setup
catalog manager product wizard
product type name
attributes
attribute display
attribute menu
layout
edit
PRODUCT TYPE NAME
Enter the name for the new Product Type in the "Product Type Name" field.
PRODUCT TYPE IMAGE
Enter the name of the image that will be displayed for this Product Type.
PRODUCT TYPE DESCRIPTION
Enter a general description that will be displayed for this Product Type.
product type name
To add Products to your catalog let the Add Wizard guide you through the necessary steps.
Product Type Name
Software
Product Type Image
Product Type Description
save/continue

Figure 4-3 Product type name information

4. In the Product Type Image field, type the name of the graphic you want to assign to this product type.

   Note - You can use only graphics that have been uploaded to the clientData folder on the server.

5. In the Product Type Description field, type a description of the product type.
6. Click **Save/Continue**.

Editing Product Attributes

Product attributes are categories that describe and differentiate products of the same product type. For example, Acme Dinnerware sells plates of various sizes and styles. Therefore, logical attributes for Acme's crockery products are size and style. Attributes describe your products to customers. They can also be used to search for products with specific attributes if your site provides parametric search capabilities.

The Product Attributes page in the Product Wizard guides you through the process of selecting, adding, and deleting attributes for product types. The Attribute Display page of the Product Wizard allows you to use layout and attribute constraints to customize how attributes are displayed in your online catalog.

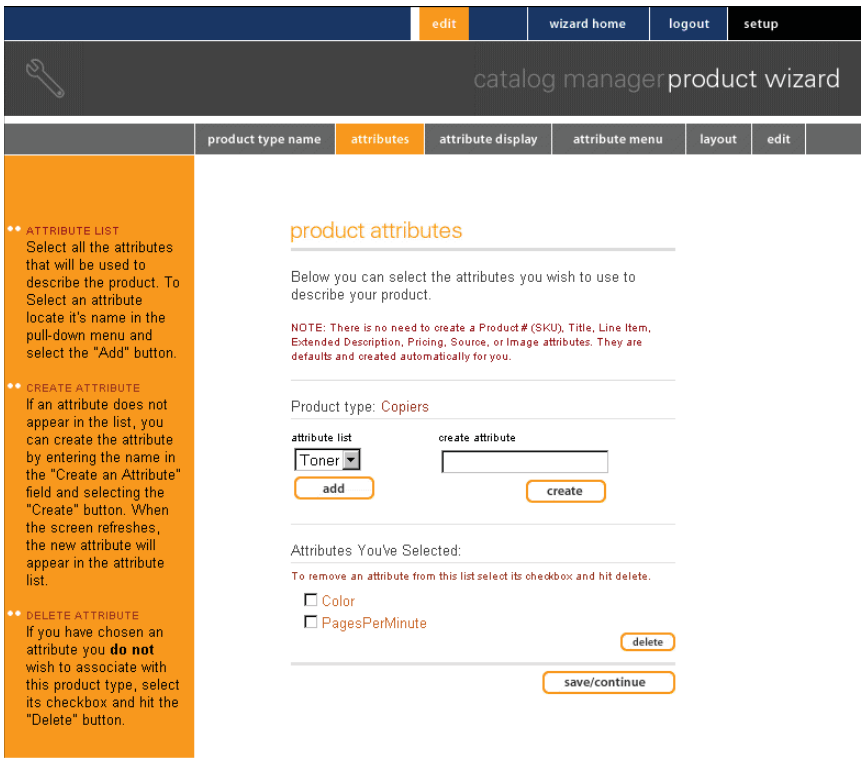
edit
wizard home
logout
setup
catalog manager product wizard
product type name
attributes
attribute display
attribute menu
layout
edit
ATTRIBUTE LIST
Select all the attributes that will be used to describe the product. To Select an attribute locate it's name in the pull-down menu and select the "Add" button.
CREATE ATTRIBUTE
If an attribute does not appear in the list, you can create the attribute by entering the name in the "Create an Attribute" field and selecting the "Create" button. When the screen refreshes, the new attribute will appear in the attribute list.
DELETE ATTRIBUTE
If you have chosen an attribute you do not wish to associate with this product type, select its checkbox and hit the "Delete" button.
product attributes
Below you can select the attributes you wish to use to describe your product.
NOTE: There is no need to create a Product# (SKU), Title, Line Item, Extended Description, Pricing, Source, or Image attributes. They are defaults and created automatically for you.
Product type: Copiers
attribute list
Toner
add
create attribute
create
Attributes You've Selected:
To remove an attribute from this list select its checkbox and hit delete.
Color
PagesPerMinute
delete
save/continue

Figure 4-4 Selecting, adding, and deleting product attributes

Selecting, Adding, and Deleting Attributes

To select an attribute

1. Click the **Attribute List** drop-down menu to see existing attributes.
2. Select an attribute that you want to apply to this product type.
3. Click **Add**.

   Notice that the attribute is now listed under Attributes You've Selected.

   Note - To prevent duplication, any attributes added are automatically removed from the drop-down menu list.

4. When you are finished working on this page, click the **Save/Continue** button.

To add an attribute

1. Type the new attribute in the Create Attribute field and click **Create**.

   Notice that the attribute is now listed under Attributes You've Selected.
2. When you are finished working on this page, click the **Save/Continue** button.